

Appendix A Indicative Timetable of Phases Activities and Key Decisions

Time Frame	Key Phases/ Milestone	Key Decisions/Reports/Actions
March 2022	Cabinet Decision	KEY DECISION: Submission of proposal to Cabinet requesting contract extension and permission to explore Berkshire East collaboration
	Contract Extension actions following an Agreement for the proposed extension	Generation of contract extension and notice of upcoming procurement to existing provider Ongoing briefings with Cabinet portfolio leads and other system leadership
March 2022 to June 2022	Initial Design and Engagement	<ul style="list-style-type: none"> • Preparation of the Procurement, • Revision of the specification to National Standards (both Hybrid model and initial work for full revision to inform new procurement) • Identification of the Budget, • Legal and HR issues • Identification of contracting and Procurement approach • System and stakeholder engagement commencement • Design of Governance and assurance processes • Design of initial outcome metrics and KPIS • Hybrid specification model design for the contract extension year • Consultation Design and Launch – ongoing from March onwards – with stakeholder design and engagement workshops – including system professional and public involvement • Briefing to Lead Members and Directors on progress to date
July 2022	Update report to Cabinet	KEY DECISION/Report: Submission of update report and proposal to Cabinet requesting permission to proceed with re-procurement of new service model on solo or collaborative basis and update on solo and collaborative works
June 2022 to December 2022	Consultation, Design and refinement	<ul style="list-style-type: none"> • Ongoing Consultation – public and professional stakeholders building on initial works March to June • Stakeholder identification and testing of approaches and public consultation with key stakeholders and representative groups • Focus groups and youth engagement and involvement mechanisms works
September 2022	Cabinet Decision on proposed model and options for the procurement	KEY DECISION: Submission of proposed option arising from re-design, consultation and modelling process to Cabinet and decision on solo and collaborative works

October 2022	Contract Extension with existing provider begins	1 year contract extension Hybrid model of existing and revised national model specification
December 2022	Procurement of the new service model	<ul style="list-style-type: none"> • Launch of the Procurement • Clarifications and queries • Invitations to Tender • Receipt of bids Scoring of the Bids • Provider Presentations • Ongoing briefings with Cabinet portfolio leads and other system leadership
March/April 2023	Cabinet Decision on Award of contract following from Procurement	<ul style="list-style-type: none"> • Award of contract • Notifications • Standstill • “Alcatel Pause”/Challenges • Sealing of contract • Summary report to Cabinet outlining the re-procurement process, selected provider and ongoing governance, assurance and reporting processes • Ongoing briefings with Cabinet portfolio leads and other system leadership
April to September 2023	Mobilisation of selected provider for the 0 to 19 Service	<ul style="list-style-type: none"> • Embedding of fully revised specification • Agreement and embedding of staffing models • Public and professional system briefings
October 1st	Go Live of new 0 to 19 Service Specification and Service Offer	<ul style="list-style-type: none"> • Mobilisation of the new service model and go live of new service • Ongoing briefings with Cabinet portfolio leads and other system leadership